

264—3.5(80GA,HF692,HF683) Application contents. An application to request assistance from the grow Iowa values fund shall include, but not be limited to, the following:

1. A business plan that describes the business's current operations and future plans.
2. A description of the proposed project including an identification of the community or location for the project.
3. Documentation that the business meets the eligibility requirements.
4. A description of the jobs to be created or retained, including information concerning wage rates and progression, continuing education requirements, turnover rate, type of job (e.g., full-time, part-time, career-type), health benefits, and any other factors relating to the quality of the jobs to be created or retained.
5. An identification of competitors of the applicant business.
6. An applicant shall be required to include information regarding benefits to the state of Iowa from the proposed project in terms of return on investment by the state in the project. A recipient of values fund money shall annually submit a statement to the board of directors of the grow Iowa values fund regarding the progress achieved in meeting the intended return on investment to the state of Iowa.
7. A description of any violations of law in the preceding five years including, but not limited to, worker safety statutes, rules and regulations. The description must include violations of a federal or state environmental protection statute, regulation or rule within the previous five years. If the violations seriously affected the public health or safety, or the environment, the business shall provide an explanation of any mitigating circumstances and corrective action taken to achieve compliance. If requested by the department, the business shall provide copies of materials documenting the type of violation(s), any fees or penalties assessed, court filings, final disposition of any findings and any other information which would assist the department, the committee and the board in understanding the nature of any violation(s).
8. A certification by the business that the information provided in the application is true and accurate to the best of its knowledge.
9. A release of information to permit the department, the committee, the board, and their respective attorneys and agents, to reasonably evaluate the application.
10. Financial information to the extent requested by the board, including information about the applicant's owners, investors, and business structure.
11. A certification by the applicant that it plans to stay in Iowa and evidence to support this commitment.
12. A description of how the applicant's project will promote one or more of the goals identified in 264—subrule 1.2(1).